

AUSTSWIM Teacher Licence™

AUSTSWIM has a vision that every Australian will be taught to swim by an accredited AUSTSWIM Teacher™, enabling them to safely enjoy aquatic environments and activities. AUSTSWIM Teachers™ are recognised as leaders in teaching swimming and waters safety skills in both Australia and Internationally.

Benefits of holding an AUSTSWIM Teacher Licence™

1. Aquatic industry standard
2. Recognised in Australia and Internationally
3. Access to discounted services and products

How to renew your AUSTSWIM Teacher Licence™

An AUSTSWIM Teacher Licence™ is valid for 3 years and needs to be renewed prior to the expiry date to remain current. Your expiry date can be found on your AUSTSWIM Teacher Licence™.

To renew your AUSTSWIM Teacher Licence™ complete the following steps.

Step 1. Fill out the renewal form with your current **personal details**.

Step 2. Attach an endorsed passport size colour **photograph** of yourself. This photograph will be printed on your AUSTSWIM Teacher Licence™ for visual identification purposes. An updated photograph will be required every 9 years.

Step 3. Estimate number of **Professional Development hours**. A minimum of 10 hours is to be gained over the 3 year period. Hours can be gained by attending aquatic education courses, conferences, seminars, in-house training and other relevant training courses. All professional development must be **accredited** or **registered** with AUSTSWIM. If in doubt please contact AUSTSWIM.

Step 4. Estimate number of **Practical Teaching Experience** hours. A minimum of 40 hours is to be gained over the 3 year period. You must be able to show evidence in each accreditation held (TSW, INF, PWD, TCS, AD)

Step 5. Provide details of your current **CPR Certificate**. A current (within 12 months) CPR Certificate is required to maintain your AUSTSWIM Teacher Licence™ and must be completed with an approved provider. For more information on approved CPR providers and requirements please visit our website www.austswim.com.au

Step 6. Agree to and sign the AUSTSWIM **Teacher™ Declaration**. To view the full declaration visit our website www.austswim.com.au

Step 7. Pay renewal fee outlined in Step 7 (Payment Details) on the reverse side of this brochure.

Step 8. Once completed In envelope, insert photo & fee, seal, affix stamp and post to: AUSTSWIM P.O. Box 139 Mulgrave Australia 3170, or FAX to +61 3 9562 6450.



For more information on AUSTSWIM Teacher Licence™ renewal, visit www.austswim.com.au or contact AUSTSWIM by calling 1300 885 529 or +61 3 9562 7900 for International Applicants

Frequently Asked Questions How do I obtain teacher insurance?

A range of Public Liability & Professional Indemnity insurance policies are available for AUSTSWIM Teachers™. Insurance Made Easy provide for a wide range of teaching and coaching situations including:

- Volunteer and employed teachers and coaches
- Contract teachers and coaches
- Teachers or coaches who lane or pool hire to conduct sessions
- Teachers and coaches who conduct sessions in their own pools
- Teachers and coaches who lease or own private commercial swimming pools.

To find out more go to www.madeeasy.biz



What contributes towards Professional Development on my application?

As AUSTSWIM Teachers™ it is important we continue to further our knowledge and skills to keep up to date in an ever changing industry. Undertaking professional development assists in achieving this goal.

AUSTSWIM Teachers™ are required to keep evidence of attending professional development relevant to the AUSTSWIM licence held i.e. INF, PWD.

AUSTSWIM recognises that there are vast amounts of professional development opportunities available that would positively contribute to your experience as a teacher, some will be aquatic based and others will not. For example childhood education subjects, communication strategies and legal studies. Please note all professional development must be either accredited or registered with AUSTSWIM. If in doubt please call AUSTSWIM to clarify before completing the professional development opportunity.

Auditing

An AUSTSWIM Teacher™ may then be audited to show evidence of attending these workshops during the previous registration period. To assist you with this audit you can download a template from www.austswim.com.au.

What do the following abbreviations stand for?

TSW	=	AUSTSWIM Teacher of Swimming and Water Safety™
INF	=	AUSTSWIM Teacher of Infant and Preschool Aquatics™
PWD	=	AUSTSWIM Teacher of Aquatics for People with a Disability™
TCS	=	AUSTSWIM Teacher of Towards Competitive Strokes™
AD	=	AUSTSWIM Teacher of Adults™



Australian Government
Department of Health and Ageing

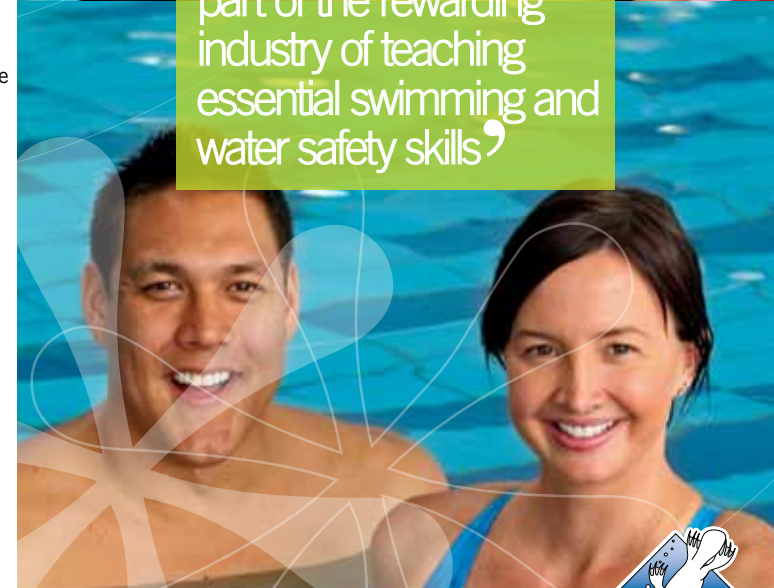


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renew*



‘Apply to renew your AUSTSWIM Teacher Licence™ and remain part of the rewarding industry of teaching essential swimming and water safety skills’



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AUSTSWIM Teacher™ Renewal Form

1. Personal Details

AUSTSWIM Number	Expiry Date	/	/	Date of Birth	/	/
Title	First Name	Last Name				
Postal Address						
Suburb	State	Post Code				
Phone (Home)	Phone (Work)	Mobile				
Email Address						

2. Photo Requirements



35mm

1. All applicants must provide one passport size and style, recent colour photograph of themselves.
2. An updated photograph will be required every 9 years.
3. Photo is to be no more than 6 months old. *The photo must be signed by a guarantor and list renewal applicants name clearly printed.
Your guarantor must be:
 - 18 years or over, not related by birth or marriage, be in a defacto relationship, nor live at the same address.
 - have known you for longer than 12 months

Guarantor must endorse the back of the photo:

This is a true photo of _____
(Full name of applicant and name, signature and date of guarantor)

3. Professional Development

Estimated number of hours of Professional Development undertaken in previous 3 years (minimum 10 hours required). First Aid and CPR Not included.

4. Practical Teaching Experience

Estimated number of hours of Practical Teaching Experience undertaken in previous 3 years, in each qualification held. (minimum 40 hours total)

TSW	<input style="width: 40px;" type="text"/>	INF	<input style="width: 40px;" type="text"/>	TCS	<input style="width: 40px;" type="text"/>
PWD	<input style="width: 40px;" type="text"/>	AD	<input style="width: 40px;" type="text"/>		

5. CPR Certificate

CPR must be completed within the last 12 months

CPR Provider Name	CPR Completed Date (dd/mm/yyyy)	/	/
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7. Payment Details

AUSTSWIM ABN: 72 515 751 227

Cheque
 Money Order
 Visa
 Mastercard

Card Number _____ / _____ / _____ / _____

Expiry Date ____ / ____

Card Holders Name _____

Signature _____

AUD \$130.00 (Inc GST) Standard fee

AUD \$160.00 (Inc GST) Late fee.
Please refer to AUSTSWIM Teacher Licence™ section below for more information on late fees.

Note: Prices current as of 1 July 2011 to 31 December 2011, however are subject to change without notice.

What if my AUSTSWIM Teacher Licence™ has expired?

- i. AUSTSWIM Teacher Licence™ expired from the expiry date up to and including 3 months. You are required to complete all renewal requirements as stated overleaf. Please note your new date will be based on the previous expiry date.
- ii. AUSTSWIM Teacher Licence™ expired from 4 to 36 months. You are required to complete all renewal requirements as stated. A late fee of AUD \$30.00 (GST Inclusive) applies. Please note your new renewal date will be backdated and based on the previous expiry date.
- iii. Expired over 36 months. You are required to enrol and complete the full AUSTSWIM course. Enrolment fees apply.

6. AUSTSWIM Teacher™ Declaration

- 1.1 If accredited as an AUSTSWIM Teacher™, I acknowledge that I must comply with the terms and conditions of the AUSTSWIM application, declaration and the AUSTSWIM administrative procedures (to the extended relevant).
- 1.2 Exclusion of Liability: Except where provided or required by law and such cannot be excluded, I agree that it is a term of my accreditation as an AUSTSWIM Teacher™ (if accepted) that AUSTSWIM is absolved from all liability however arising from injury or damage, however caused (whether fatal or otherwise) arising out of my activities as an AUSTSWIM Teacher™.
- 1.3 Release and Indemnity: In consideration of AUSTSWIM accepting my application for renewal as an AUSTSWIM Teacher™ I:
 - (a) Release and forever discharge AUSTSWIM from all claims that I may have had but for this release arising from or in connection with my activities as an AUSTSWIM Teacher™, and
 - (b) Indemnify and hold harmless AUSTSWIM to the extent permitted by law in respect of any claim by any person arising as a result of or in connection with my activities as an AUSTSWIM Teacher™.
- 1.4 Mandatory PD: I am aware that I am required to undertake mandatory professional development set by AUSTSWIM.
- 1.5 Promotional material and Correspondence: I acknowledge that if I do not wish to receive promotional material from AUSTSWIM sponsors and third parties I must advise AUSTSWIM in writing. Refer to www.austswim.com.au to view AUSTSWIM's privacy policy.
- 1.6 Working with Children: I am aware that AUSTSWIM supports Working with Children Legislation and that I will need to comply with relevant State & Territory laws in this regard (www.ausport.gov.au/ethics/legischild.asp) and I undertake to do so. For further details please visit www.austswim.com.au
- 1.7 Audit Policy: AUSTSWIM has the right to at any stage request evidence of the renewal criteria as part of a random audit process. For information on the AUSTSWIM Audit Policy and sample audit template, visit www.austswim.com.au
- 1.8 AUSTSWIM Teacher™ Code of Behavior: I acknowledge that if my renewal as an AUSTSWIM Teacher™ is accepted, I am required to comply with the AUSTSWIM Teacher™ Code of Behavior as amended from time to time. A copy of the AUSTSWIM Teacher™ Code of Behavior may be viewed from the AUSTSWIM website at www.austswim.com.au. I acknowledge that if I breach the AUSTSWIM Teacher™ Code of Behavior, that disciplinary action may be taken against me which may result in my de-accreditation as an AUSTSWIM Teacher™.

I have provided the information required overleaf. I warrant that all the information provided is true and correct. I have read, understood and agree to the **AUSTSWIM Teacher™ Declaration** including the exclusion of liability and release and indemnity.

Signed _____

Date _____

8. Once completed

In an envelope, insert completed form, photo and fee, seal and affix stamp and post to: AUSTSWIM, P.O. Box 139 Mulgrave VIC Australia 3170 or FAX to +61 3 9562 6450

PLEASE TURN OVER

OFFICE USE ONLY

Approved by:

Date Processed:

New Renewal Date:



To find an AUSTSWIM recognised swim school in your area, look for the AUSTSWIM Teachers™ Logo or visit the web site at www.austswim.com.au

